

## Student's Right to Conduct University Business Non-Electronically

It is a student's choice whether to do business electronically with the Pennsylvania State University ("University") through LionPATH, the University's student portal. LionPATH provides University students with secure, real-time access to their academic and financial information. If you have not yet agreed to do business with the University electronically, you will be presented with the option to do so the next time you log into [LionPATH](#).

If you choose not to agree to do business with the University electronically, you cannot use LionPATH to access your academic and financial information. Instead, you must visit or contact the University during normal business hours to conduct business. Below is contact information for select University offices, as well as a sampling of the services each office provides. You may locate contact information for other University offices using the [Penn State Department Directory](#).

Please note that choosing not to do business with the University electronically will not impact the University's official mode of communication with you, which remains through the University provided e-mail account. University communications will continue to be routed to your e-mail address, and you will be responsible for all academic and administrative timelines provided to you in this format.

### Undergraduate Admissions

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Undergraduate Admissions  
Penn State University  
201 Shields Building  
University Park, PA 16802  
Phone: 814-865-5471

Services: accepting an offer; amending an application, etc.

### Office of Graduate Enrollment Services

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Office of Graduate Enrollment Services  
Penn State University  
114 Kern Graduate Building  
University Park, PA 16802  
Phone: 814-865-1795

Services: accepting an offer; amending an application, etc.

### Office of the University Registrar

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Office of the University Registrar  
Penn State University  
112 Shields Building

University Park, PA 16802  
Phone: 814-865-6357

Services: enrolling, dropping, or withdrawing from courses; viewing student schedule, grades, and transcripts; ordering transcripts; applying for graduation; requesting and viewing degree audits; FERPA release requests; requesting enrollment verifications, etc.

## Office of Student Aid

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Office of Student Aid  
Penn State University  
314 Shields Building  
University Park, PA 16802  
Phone: 814-865-6301

Services: receiving disclosures and notices; viewing, accepting or declining financial aid; reviewing communications, etc.

## Office of the Bursar

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Office of the Bursar  
Penn State University  
103 Shields Building  
University Park, PA 16802  
Phone: 814-865-6528

Services: viewing and paying tuition bills; receiving notification of loan disbursements; IRS Form 1098T agreement; signing up for direct deposit, etc.

## Housing and Food Services

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Assignment Office  
Penn State University  
201 Johnston Commons  
University Park, PA 16802  
Phone: 814-865-7501

Services: requesting and accepting a Housing and Food Service (HFS) Contract; viewing room assignment information; managing Campus Meal Plan account, etc.

## id+ Card Office

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id+ Office

Penn State University

20 HUB-Robeson Center

University Park, PA 16802

Phone: 814-865-7590

Services: managing Penn State id+ Card (the University's official identification card); managing LionCash+ account, etc.